



REGULAR MEETING OF THE PLANNING COMMITTEE
MENDOCINO COAST HEALTH CARE DISTRICT
MINUTES
Thursday, March 10, 2025, at 1:00 PM
Redwoods Room, Adventist Health Mendocino Coast Hospital Campus
700 River Drive, Fort Bragg, CA.

CONDUCT OF BUSINESS

1. CALL MEETING TO ORDER

Chair McGourty called the meeting to order at 1:00 p.m.

This meeting was held in-person and by teleconference in accordance with the Brown Act.

Committee Members Present:

Chair Jan McGourty	Paul Garza, Jr.
Mikael Blaisdell	Gabriel Maroney

A quorum of the Committee was present.

Management Team: Agency Administrator Katharine Wylie
 Chief Financial Officer Wayne Allen
 Clerk of the Board Norma I. Alley, MMC

2. CONDUCT TOUR OF HOSPITAL FACILITY

2a) Hospital Facility Tour, commencing at the Hospital Cafeteria

Facility tour commenced in accordance with the Brown Act.

2b) Reconvene the committee meeting at the Redwoods Room

Chair McGourty reconvened the business meeting at 2:15 p.m. and reestablished a quorum of the Committee. There were introductions of all present.

3. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Chair McGourty called for public comment. Seeing no one come forward, she closed public comment.

4. REPORTS

4a) Receive and file MCHCD 2030 Hospital Team Report

Committee Member Garza summarized the written report and highlighted the four facility improvement options. Member Garza fielded inquiry from the Committee.

Adventist Health Mendocino Coast Hospital Chief of Staff Dr. Robin Serrahn noted impacts of the improvement on the facility and highlighted staffing and services improvements. Dr. Serrahn fielded inquiry from the Committee.

Chair McGourty called for public comment.

Jenny Shattuck spoke to ADA sidewalk access to the ER and the swingbed hospital status.

Seeing no further comments, Chair McGourty closed public comment.

General discussion commenced regarding facility improvements, swingbed hospital vs. critical hospital status, and service improvements.

5. NEW BUSINESS

5b) Discussion and Possible Action to Establish Procedure to Recommend Community Members for Appointment to the 2025 Standing Planning Committee of the MCHCD Board

This item was out of order.

Staff gave a brief summary of the Brown Act. Then Chair McGourty presented the vacancy notice and the membership application for the Planning Committee. Each of the questions on the application was reviewed and Number 5 was changed to “What skills and experiences can you bring to planning?”. There was a consensus to recommend to the District Board approval of the notice and application with the change of the fifth question.

Chair McGourty called for public comment. Seeing no one come forward, she closed public comments.

Consensus of the Committee was met to recommend to the Board approval of the application and notice, as distributed.

5a) Discussion and Possible Action RE: Committee’s 2025 Scope of Work and Timelines Recommendation to the MCHCD Board.

Chair McGourty noted the time and commented on the complexity of this item of business. There was a question of whether an RFP had been in place when the architects began work. Agency Administrator Wiley reported she would look into it. Chair McGourty suggested that the next meeting be devoted to discussion of this item.

Adventist Health Mendocino Coast Hospital Chief of Staff Dr. Robin Serrahn reported he would finish interviewing hospital staff and report back. Chair McGourty requested all information and data be available that is present, so far, so the committee could work on a strategic plan.

Chair McGourty postponed the agenda item to the next meeting to allow staff to research and provide a report on the status of an RFP.

5. ADJOURNMENT

There was a consensus that the planning committee should resume meeting twice a month as originally proposed.

Seeing no further business, Chair McGourty adjourned the meeting at 3:15 p.m.

Respectfully Submitted,

Norma I. Alley, MMC, Clerk of the Board