



*MCHCD provides a hospital and fosters leadership, advocacy and collaboration  
for our community health and well-being.*

NOTICE OF REGULAR MEETING OF THE PLANNING COMMITTEE  
an Advisory Committee to the MENDOCINO COAST HEALTH CARE DISTRICT BOARD

Monday, March 24, 2025 - 1:00 PM  
Redwoods Room, Adventist Health Mendocino Coast Hospital Campus  
700 River Drive, Fort Bragg, CA.

Supporting documentation for this agenda is available on the website at:  
<https://www.MendocinoChCd.gov>. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the District at 707-962-3175 at least 72 hours prior to the meeting. This Board Meeting is being held in person and via Zoom, in accordance with the Brown Act. **If you plan to access the meeting via Zoom**, please contact the District via email at [info@mendocinochcd.gov](mailto:info@mendocinochcd.gov) not later than 9:00 am on the day of the meeting to request a Zoom link, which will be provided to you shortly before the meeting starts.

**CONDUCT OF BUSINESS**

**1. CALL MEETING TO ORDER**

1a) Roll Call: Jan McGourty (Chair), Paul Garza Jr. (Member), Mikael Blaisdell (Member), Gabriel Maroney, (Member).

**2. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Members of the public are welcome to address the Committee on items not listed on the agenda, but within the jurisdiction of the Committee. Time is limited to 5 minutes per speaker with a 20-minute total time limit for public comments. No action or discussion shall be taken on any item presented except that the Committee may respond to statements made or questions asked, or may ask questions for clarification. All matters of an administrative nature will be referred to staff. All matters pertaining to the Committee may be scheduled for discussion at a future meeting or referred to staff for clarification or a report, at the pleasure of the Committee. If general public comment exceeds the 20 minute time limit, members of the public who have not had the opportunity to speak on items not on this agenda will have the opportunity to do so after the business on the agenda is concluded, at the discretion of the Chair. Members of the public may send email to the committee at: [info@mendocinochcd.gov](mailto:info@mendocinochcd.gov) or leave a phone message at (707) 962-3175. The Committee Chair may mute or remove anyone disrupting the meeting with inappropriate behavior. The meeting will conclude at 3:00 pm. Any unfinished business will be carried over to a subsequent meeting.



*MCHCD provides a hospital and fosters leadership, advocacy and collaboration  
for our community health and well-being.*

### **3. REPORTS**

3a) Receive and file Seismic retrofit staff report - Agency Administrator Wylie.  
Recommended Action: None. This item is for information only.

Attachments: *Seismic retrofit staff report.*

3b) Receive and file 2025 Capital Expenditure Plan - Peter Johnston, Adventist Health Mendocino Coast Hospital Facilities Manager.  
Recommended Action: None. This item is for information only.

Attachments: *2025 Capital Expenditure Plan*

### **Public Comment**

### **4. NEW BUSINESS**

4a) Receive and approve draft Planning Committee meeting minutes dated 3/10/2025.  
Recommended Action: Approve draft Planning Committee meeting minutes dated 3/10/2025.

Attachments: *draft Planning Committee meeting minutes dated 3/10/2025*

### **Public Comment**

4b) Discussion and possible action re: committee's 2025 scope of work and timelines recommendation to the MCHCD board.  
Recommended Action: Adopt a draft scope of Committee work and timelines recommendation to the MCHCD board.

Attachments: *Board Bylaws Excerpt - Planning Committee  
Adventist Health Lease Agreement, July 1, 2020*

### **Public Comment**

### **5. ADJOURNMENT**

The next Regular Meeting of the Standing Planning Committee will be held on \_\_\_\_\_, 2025, at 1:00 pm, at the Redwoods Room, 700 River Drive, Adventist Health Mendocino Coast Hospital, Fort Bragg, Ca.



*MCHCD provides a hospital and fosters leadership, advocacy and collaboration  
for our community health and well-being.*

Dated: March 21, 2025

*Katharine D. Wylie*

Katharine D. Wylie  
MCHCD Agency Administrator