

**MENDOCINO COAST HEALTH CARE DISTRICT BOARD MEETING  
MINUTES**

**Members Present:** Lee Finney, Paul Garza, Paul Katzeff, Sara Spring

**Members Absent:** Susan Savage

**Public Attendees:** 5 persons from the public attended plus 12 persons via Zoom

**DATE:** October 26, 2023

**TIME:** 5:00 PM Closed Session, 6:00 PM Open Session

**PLACE:** Redwoods Room, Adventist Health Mendocino Coast Hospital  
700 River Dr.  
Fort Bragg, CA

**1. Call to Order:** Lee Finney, Chair

The meeting was called to order by Chair Lee Finney at 5:11 PM and was convened into closed session at 5:13 PM to discuss the hiring of legal counsel. The Board was reconvened in open session at XX PM. The Board announced it is contracting with attorney Craig Steele of RWG Law for legal services.

**VOTE:**

Lee Finney	YES
Paul Garza	YES
Paul Katzeff	YES
Susan Savage	ABSENT
Sara Spring	YES

Craig Steele and firm will now be the permanent legal counsel for the District.

**2. Comments from the Board**

Comments were received from Director Garza.

**3. Comments from the Community**

Comments were received from Dr. William Miller, Gabriel Maroney, and Dr. Robin Suron.

**4. Approval of Agenda**

It was moved by Director Spring, seconded by Director Katzeff, to approve the agenda as distributed.

**VOTE:**

Lee Finney	YES
Paul Garza	YES
Paul Katzeff	YES
Susan Savage	ABSENT
Sara Spring	YES

The agenda was approved.

**5. Communications**

Chair Finney explained the process for sharing communications with the public that includes a printed list with reference to full documents available on the website and at the meeting.

**6. Approval of the Minutes**

It was moved by Director Finney, seconded by Director Spring, to approve the minutes of the September 21 special board meeting.

VOTE:

Lee Finney	YES
Paul Garza	ABSTAIN
Paul Katzeff	YES
Susan Savage	ABSENT
Sara Spring	YES

The minutes were approved.

It was moved by Director Finney, seconded by Director Spring, to approve the minutes of the September 28 regular meeting

VOTE:

Lee Finney	YES
Paul Garza	ABSTAIN
Paul Katzeff	YES
Susan Savage	ABSENT
Sara Spring	YES

The minutes were approved.

**7. Report from Adventist Health**

A report was received from Judy Leach that included an update from John Paul Jewell, regional manager for Engie North America, on the status of the solar project.

**8. Report from the Mendocino Coast Healthcare Foundation**

Terry Ramos provided a report, including the success of the Winesong! event.

**9. Seismic Compliance Presentation –Eastshore Consulting, EMC Research, and Props and Measures**

Presentations were made by Eastshore Consulting, EMC Research and Props and Measures, including a timeline of activities that might lead to a bond measure on the November 2024 ballot.

It was moved by Director Finney, seconded by Director Spring to table consideration of contracts with these firms to the upcoming November 9 meeting.

VOTE:

Lee Finney	YES
Paul Garza	YES
Paul Katzeff	YES
Susan Savage	ABSENT
Sara Spring	YES

The consideration of contracts was tabled to time certain.

**10. Chair's Report**

Chair Finney announced the appointment of herself and Director Garza to an ad hoc committee on seismic compliance.

**11. Treasurer’s Report**

It was moved by Director Katzeff, seconded by Director Finney, to approve the warrant list.

VOTE:

Lee Finney	YES
Paul Garza	YES
Paul Katzeff	YES
Susan Savage	ABSENT
Sara Spring	YES

The warrant list was approved.

Treasurer Spring also announced that the district will receive the IGT money back that was erroneously transferred in February.

It was moved by Treasurer Spring, seconded by Director Katzeff, to terminate the contract with KMC in accord and on a timeline consistent with our existing contract with them and to have Rick Woods from CSDA include bill paying and any other bookkeeping services currently provided by KMC in his current hourly contract for financial services to the district.

VOTE:

Lee Finney	YES
Paul Garza	YES
Paul Katzeff	YES
Susan Savage	ABSENT
Sara Spring	YES

The contract with KMC will be terminated.

It was moved by Director Spring, seconded by Director Katzeff to move the Alice Huntley Ford restricted funds to a separate dedicated account.

VOTE:

Lee Finney	YES
Paul Garza	YES
Paul Katzeff	YES
Susan Savage	ABSENT
Sara Spring	YES

The funds will be moved.

**12. Report from the Hiring and Office Ad Hoc Committee**

Director Garza reported that a proposal will be brought to the November 9 meeting.

**13. Comments from the Community**

Comments were received from Linda Williams.

**14. Comments from the Board of Directors**

Comments were received from Director Spring.

**15. Adjournment**

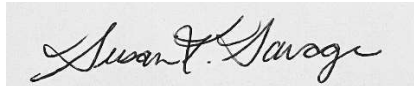
It was moved by Director Finney, seconded by Director Katzeff, to adjourn.

VOTE:

Lee Finney                    YES  
Paul Garza                    YES  
Paul Katzeff                  YES  
Susan Savage                  ABSENT  
Sara Spring                   YES  
The meeting was adjourned.

I hereby certify that all the information contained in these minutes is true and correct.

Respectfully submitted,



December 10, 2023

\_\_\_\_\_  
Susan Savage, Secretary

\_\_\_\_\_  
Date

DRAFT