MCHCD
MENDOCINO COAST HEALTH CARE DISTRICT
MCHCD provides a hospital and fosters leadership, advocacy and collaboration for our community health and well-being.

REGULAR MEETING OF THE BOARD OF DIRECTORS
MENDOCINO COAST HEALTH CARE DISTRICT
MINUTES
Thursday, July 30, 2026, at 5 PM
Redwoods Room, Adventist Health Mendocino Coast Hospital Campus
700 River Drive, Fort Bragg, CA.

CONDUCT OF BUSINESS

1. CALL THE MEETING TO ORDER

Chair Garza called the meeting to order at 5:03 p.m.

Director's Present:	Chair Paul Garza, Jr.	Member at Large Jan McGourty
	Treasurer Lynn Finley	Secretary Susan Savage
	Vice Chair Mikael Blaisdell	

A quorum of the Board was present.

Management Team:	Agency Administrator Katharine Wylie
	Chief Financial Officer Wayne Allen
	Consultants DZA PLLC Accountants
	Consultant Sophia Selivanoff from RGS
	Clerk of the Board Sasha Amiri

2. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

The Board Clerk called for public comment.

A member of the public made a comment about upcoming events and updates.

Seeing no further comment, she closed public comments.

3. NEW BUISNESS

3a) Receive and Consider Approval of Audit Report and Board Letter for the Fiscal Years 2024-25/2023-24, 2022-23/2021-22 and 2020-21.

Kami Matzek from DZA PLLC Accountants provided a brief report and discussion commenced amongst the Board.

The Board Clerk called for public comment. Seeing no one come forward, she closed public comment.

Motion: Treasurer Finley made a motion to receive and approve the Audit Report and Board Letter for the Fiscal Years 2024-25/2023-24, 2022-23/2021-22 and 2020-21. Motion was seconded by Member at Large McGourty. The motion was approved by a 5 Yes/0 No – vote.

3b) Receive and Consider Approval of Audit Engagement Letter for the Fiscal Year 2025-26 in the Amount of $26,000.

Administrator Wylie provided a brief update, and discussion commenced amongst the Board.

The Board Clerk called for public comment.

A member of the public made a comment about the reports.

Seeing no further comment, she closed public comments.

Motion: Secretary Savage made a motion to receive and approve the audit engagement letter for the fiscal year 2025-26 in the amount of $26,000. Motion was seconded by Treasurer Finley. The motion was approved by a 5 Yes/0 No – vote.

3c) Receive and Consider Approval of the Devenney Contract Authorization 2 for Required Water Main Easements, in the Amount of $36,720.

Administrator Wylie provided a brief update, and discussion commenced amongst the Board.

The Board Clerk called for public comment. Seeing no one come forward, she closed public comment.

Motion: Treasurer Finley made a motion to receive and approve Devenney Contract Authorization 2 for Required Water Main Easements, in the Amount of $36,720. Motion was seconded by Secretary Savage. The motion was approved by a 5 Yes/0 No – vote.

3d) Receive and Consider Approval of the SHN Project Modification Agreement 1, in the Additional Amount of $16,500.

Administrator Wylie provided a brief update, and discussion commenced amongst the Board.

The Board Clerk called for public comment. Seeing no one come forward, she closed public comment.

Motion: Treasurer Finley made a motion to receive and approve the SHN Project Modification Agreement 1, in the Additional Amount of $16,500. Motion was seconded by Secretary Savage. The motion was approved by a 5 Yes/0 No – vote.

3e) Receive and Consider Approval of the Regional Government Services Contract Amendment for Administrative Services, Not to Exceed $170,900.

RGS Consultant Sophia Selivanoff provided an update, discussion commenced amongst the Board.

The Board Clerk called for public comment.

Two members of the public made comments about the item.

Seeing no further comment, she closed public comments.

Motion: Member at Large Jan McGourty made a motion to receive and approve the Regional Government Services Contract Amendment for Administrative Services, Not to Exceed $170,900, to clarify the Original Contract Amount, and to add an assessment to the Contract. Motion was seconded by Vice Chair Blaisdell. The motion was approved by a 5 Yes/0 No – vote.

3f) Receive and Approve the Actual vs. Budget, Disbursements Register, Treasury Bill Inventory Portfolio and Summary of Cash Balances Reports, Dated May 31, 2026, and June 30, 2026.

CFO Allen and Finance Chair Finley provided a brief report and discussion commenced amongst the Board.

The Board Clerk called for public comment.

A member of the public made a comment about the reports.

Seeing no further comment, she closed public comments.

Motion: Secretary Savage made a motion to receive and approve the Actual vs. Budget, Disbursements Register, Treasury Bill Inventory Portfolio and Summary of Cash Balances Reports, Dated May 31, 2026, and June 30, 2026. Motion was seconded by Treasurer Finley. The motion was approved by a 5 Yes/0 No – vote.

4. CONSENT CALENDAR

Administrator Wylie provided a brief update, and discussion commenced amongst the Board.

4a) Draft Minutes of the 5/14/2026 Regular Board Meeting.

4b) Draft Board Policy 2026-2 Public Records Act Requests Revisions.

4c) Draft Board Policy 2026-3 Financial Controls Revisions.

The Board Clerk called for public comment. Seeing no one come forward, she closed public comment.

Motion: Secretary Savage made a motion to approve the Consent Calendar. Motion was seconded by Vice Chair Blaisdell. The motion was approved by a 5 Yes/0 No – vote.

5. REPORTS

5a) Receive and File July 2026 MCHCD Board Chair's Report.

Chair Garza reported on his written report and provided updates on general matters of interest to the District.

5b) Receive and File July 2026 Agency Administrator's Report.

Administrator Wylie provided updates on general matters of the District and fielded inquiry from the Board.

6. COMMENTS FROM THE BOARD

Director McGourty made comments.

7. ADJOURNMENT

Seeing no further business, Chair Garza adjourned the meeting at 7:12 p.m.

Respectfully Submitted,

S. Amiri

Sasha Amiri, Board Clerk