



## NOTICE OF REGULAR MEETING OF THE FINANCE ADVISORY COMMITTEE

### MENDOCINO COAST HEALTH CARE DISTRICT

Thursday, June 20, 2024 - 1:00 PM

MCHCD Office, Adventist Health Mendocino Coast Hospital Campus  
775 River Drive, Fort Bragg, CA.

Supporting documentation for this agenda is available on the website at:

<https://www.mchcd.org>

Agenda Items 3a), 3b) and 3c) were not available at the time of posting, and will be forwarded to the committee and posted on the district's website as soon as possible.

Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the District at 707-962-3175 at least 72 hours prior to the meeting. The Board reserves the right to maintain meeting decorum, mute or remove a member of the public for inappropriate behavior which is disruptive. This Board Meeting is being held in person. Meeting attendees may also join virtually using the Zoom link below.

Join Zoom Meeting:

<https://zoom.us/j/9210401893?pwd=SE9PY1JBNUZvSEVIY0tYNm9lTDhhdz09&omn=97347972878>

Meeting ID: 921 040 1893

Passcode: 634678

### CONDUCT OF BUSINESS

#### 1. OPEN SESSION

1a) Roll Call: Sara Spring (Committee Chair), Susan Savage (Committee Member).

#### 2. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Members of the public are welcome to address the Committee on items not listed on the agenda, but within the jurisdiction of the Committee. Time is limited to 3 minutes per speaker with a 20-minute total time limit for all public comments. No action or discussion shall be taken on any item presented except that the Committee may respond to statements made or questions asked, or may ask questions for clarification. All matters of an administrative nature will be referred to staff. All matters pertaining to the Committee may be scheduled for discussion at a future meeting or referred to staff for clarification or a report, at the pleasure of the Committee. If general public comment exceeds the 20 minute time limit, members of the public who have not



had the opportunity to speak on items not on this agenda will have the opportunity to do so after the business on the agenda is concluded.

### 3. REGULAR CALENDAR

3a) Discuss the Draft MCHCD Statement of Annual Projected Cash Flow - Five Years (FYE 06-30-2025 thru 06-30-2029)

Recommended action: Develop board recommendation for the adoption of the Draft MCHCD Statement of Annual Projected Cash Flow - Five Years, (FYE 06-30-2025 thru 06-30-2029).

Attachments: *Draft MCHCD Statement of Annual Projected Cash Flow- Five Years (FYE 06-30-2025 thru 06-30-2029)*

3b) Discuss the Draft Fiscal 2024/2025 MCHCD Board Operations Budget.

Recommended Action: Develop board recommendation for the adoption of the Draft Fiscal 2024/2025 MCHCD Board Operations Budget.

Attachments: *Draft Fiscal 2024/2025 MCHCD Board Operations Budget.*

3c) Discuss the Recap of Treasury Bill Inventory Portfolio (Restricted Capital Fund) and Operations Cash Report as of 06-18-2024.

Recommended Action: Develop board recommendation for the adoption of the Recap of Treasury Bill Inventory Portfolio (Restricted Capital Fund) and Operations Cash Report as of 06-18-2024.

Attachments: *Recap of Treasury Bill Inventory Portfolio (Restricted Capital Fund) and Operations Cash Report as of 06-18-2024.*

3d) Discuss DZA Audit Engagement Letter for the three Fiscal Years: 06-30-2021, 2022 & 2023

Recommended Action: Develop board recommendation for the execution of the DZA Audit for the three Fiscal Years: 06-30-2021, 2022 & 2023.

Attachments: *DZA Audit Engagement Letter for the three Fiscal Years: 06-30-2021, 2022 & 2023.*

3e) Discuss May 2024 Check Register.

Recommended Action: Develop board recommendation for the adoption of the May 2024 Check Register.

Attachments: *May 2024 Check Register.*



3f) Discuss role of the MCHCD Board Treasurer.

Recommended Action: None. This item is for information only.

#### 4. ADJOURNMENT

The next Regular Meeting of the Finance Advisory Committee will be held on \_\_\_\_\_, 2024, at 1:00 pm, at the MCHCD Office, 775 River Drive, Adventist Health Mendocino Coast Hospital, Fort Bragg, Ca.

Dated: June 17, 2024

*Katharine D. Wylie*

Katharine Wylie, MS Ed  
Agency Administrator, MCHCD