

**MENDOCINO COAST HEALTHCARE DISTRICT SPECIAL BOARD MEETING  
MINUTES**

**Members Present:** Lee Finney, Paul Katzeff (arrived at 6:09 PM), Susan Savage, Sara Spring, Jade Tippet  
**Public Attendees:** 3 persons from the public attended plus 15 persons via Zoom

**DATE:** June 22, 2023  
**TIME:** 5:15 PM Closed Session  
6:00 PM Regular Open Session  
**PLACE:** Redwoods Room, Adventist Health Mendocino Coast Hospital  
700 River Dr.  
Fort Bragg, CA

- 1. Call to Order:** Lee Finney, Chair  
The meeting was called to order at 5:23 PM.
- 2. Comments from the Community**  
Comments from the public were received about concerns dealing with posting of closed session topics
- 3. Closed Session**  
The meeting was adjourned into closed session.
- 4. Report Out of Closed Session**  
The Board reconvened into open session at 6:10 PM. Susan reported a motion made by Jade, seconded by Susan, and passed by the Board to approve the appointment of Jim Jackson as interim legal counsel pending its search for permanent counsel.  
VOTE:  
Lee Finney YES  
Paul Katzeff YES  
Susan Savage YES  
Sara Spring YES  
Jade Tippet YES
- 5. Comments from the Community**  
Comments were received concerning administration of the Microsoft 365 email account.
- 6. Approval of Agenda** – Lee Finney, Chair  
It was moved by Jade, seconded by Susan, to adopt the agenda as distributed.  
VOTE:  
Lee Finney YES  
Paul Katzeff YES  
Susan Savage YES  
Sara Spring YES  
Jade Tippet YES

The agenda was approved. Clarification on how items are designated as “Old Business” and “New Business” was requested.

**7. Hospital Seismic Compliance – Lee**

After discussion, it was moved by Sara, seconded by Jade, to direct Lee to request cost estimates from the Devenney Group at no additional cost for new construction for a 10 med/surg bed hospital vs a 15 med/surg bed hospital, including 4 ICU beds in either, to better align with staffing ratios.

VOTE:

Lee Finney	YES
Paul Katzeff	YES
Susan Savage	YES
Sara Spring	YES
Jade Tippett	YES

The additional estimates will be requested. An RFP is being prepared to solicit public input via multiple means into the decision on how to proceed with meeting the seismic compliance deadline and information/recommendations on funding options.

**8. Consulting Proposal, Rick Wood, CSDA – Sara**

Rick Wood, Chief Financial Officer for the California Special Districts Association, presented services available to member districts. He proposed that a date be set in July to come to the District to meet with Board representatives to evaluate needs and discuss possible service he may be able to provide. It was agreed that Lee will facilitate setting a date in July for Sara and Jade to meet with Rick to discuss options.

**9. Renew Beta Insurance**

A presentation was presented by Adam Joyce and Andrew Guaraglia from BETA Healthcare Group, on insurance options and to answer questions. It was moved by Jade, seconded by Paul, to renew our comprehensive liability insurance through BETA at approximately \$11,225/ year.

VOTE:

Lee Finney	YES
Paul Katzeff	YES
Susan Savage	YES
Sara Spring	ABSTAIN
Jade Tippett	YES

It was moved by Jade, seconded by Lee to renew trustee liability insurance for \$24,280 per year. After discussion, the motion was withdrawn. It was agreed that Sara will explore less expensive options and report back before our next meeting.

**10. FYE 2024 Budget Proposal – Jade**

A presentation on the current and projected finances of the district was provided by Jade, based on a fund-based accounting structure that he is suggesting. It was moved by Jade, seconded by Paul, to authorize the Treasurer and Chair to negotiate a replacement to Exhibit D of the lease with Adventist Health with the final form of the District budget once adopted. After discussion, the second was withdrawn. The motion died for lack of a second.

**11. Authorization for the Board Retreat – Susan and Sara**

A proposal for a Board retreat on July 21 at the Stanford Inn was presented by Susan and Sara as the ad hoc committee appointed to explore arrangements. The committee is recommending Christine Rodrigues be contracted as the retreat facilitator. It was moved by the committee, seconded by Paul to approve the recommendations of the ad hoc committee for a retreat July 21 for a full cost of approximately \$2600 for facilitation and lunch.

VOTE:

Lee Finney	YES
Paul Katzeff	YES
Susan Savage	YES
Sara Spring	YES
Jade Tippett	YES

The retreat as proposed is approved.

**12. Adjournment**

It was moved by Paul, seconded by Jade to adjourn.

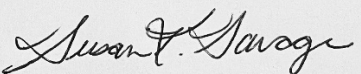
VOTE:

Lee Finney	YES
Paul Katzeff	YES
Susan Savage	YES
Sara Spring	YES
Jade Tippett	YES

The meeting was adjourned at 9:18 PM.

I hereby certify that all the information contained in these minutes is true and correct.

Respectfully submitted,



June 24, 2023

\_\_\_\_\_  
Susan Savage, Secretary

\_\_\_\_\_  
Date